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D/S 68-0539

24 JAN 1968

MEMORANDUM FOR: Director of Communications
Director of Finance
Director of Logistics
Director of Medical Services
Director of Personnel
Director of Security
Director of Training
Chief, Support Services Staff

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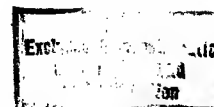
SUBJECT : DD/S Briefing of the DCI on 12 January 1968

1. At our Staff meeting on 16 January, I indicated that I would forward to you a brief of my comments to the DCI, the DDCI, and the Executive Director-Comptroller on 12 January 1968.

2. The following will indicate the topics covered and general comments with regard thereto:

a. Program Restraints. Discussed briefly the Agency's and the Support Directorate's problems with regard to the recent personnel reduction, adding the additional requirement which I have placed upon you to support the SIPS Program. Discussed our budget situation and reviewed briefly the cuts which we have been forced to take in FY 1968. For each of your Offices, I indicated some facets of an increasing workload as against the personnel and money restraints and restrictions under which we are now operating. I stated that we would be forced to realign our activities in an attempt to accomplish more with fewer people and less money.

b. Support Information Processing System. Discussed the basic programs of this activity and reviewed the history of the project and our plans for the future, again stressing the degree to which I am being forced to dig into DD/S components for assistance.

SECRET

SECRET

-2-

c. Records Management. Indicated our critical record storage problem and the measures which have been taken to alleviate this situation.

d. New Contract Procurement System. Discussed good progress in the New Contract Procurement System. Indicated delegation of authority to DD/P and plans for delegation to the DD/S&T in January 1968.

e. Space Situation in Metropolitan Area. Discussed our present occupancy of buildings in the metropolitan area and the several involved and complex moves which are currently taking place.

f. Personnel Situation. Discussed our recruiting problems and the work being done by the Assessment and Evaluation Staff of the Office of Medical Services with regard to our CT's. Also discussed the work of the Task Force on Administrative Authorities.

g. Status of Out-Placement Program. Commented on the emphasis being placed on this effort and gave some statistics with regard to progress to date.

h. Agent Satellite. Touched only briefly because the entire plan is currently being reviewed.



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i. Communications Study Committee. Discussed the activities of this Committee which is chaired by a member of O/PPB and represented by membership from each Directorate. The efforts of this Committee should result in some long-range support planning for the Agency in the communications area.

k. Office of Security. Discussed the dramatic progress made in our Countermeasures Program.

l. Office of Finance. Discussed the IG Report and in broad terms our actions to implement the recommendations.

SECRET

SECRET

-3-

Also mentioned monetary procurement activities including devaluation of a number of foreign currencies.

3. The briefing was concluded with a discussion of performance for the past year and its current status.

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SIGNED R. L. Bannerman

R. L. Bannerman
Deputy Director
for Support

SPA/DDS:HM:klm (22 Jan 68)

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